

**Leander Educational Excellence Foundation
BOARD MEMBER AGREEMENT (2020/2021)**

I understand that as a member of the Board of Directors of Leander Educational Excellence Foundation (LEEF) I have a legal and moral responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization and I will act responsible and prudently as its steward.

As part of my responsibilities as a board member:

1. I will interpret the organization's work and values to the community, represent the organization and act as an advocate.
2. I will attend and actively participate in board meetings, committee meetings and events.
 - a. I understand that if three (3) consecutive meetings are missed, the board of directors may remove me as a member of the board.
 - b. I understand there are several committee options, so I can find the best fit for me: Finance, Development, Employee Giving, Event, Storytelling, Grants, Book Portable
3. I will make a monthly personal financial contribution at a level that is meaningful to me.
4. I will actively participate in one or more fundraising activities.
 - a. By attending events and inviting my personal network to join me. I will promote events and my personal connection to LEEF via my personal and/or business social media profiles, email and/or in person.
 - b. By volunteering on an event committee or at an event.
 - c. By promoting and encouraging community members to join me as a member of the Classroom Impact Team.
 - d. As a board, securing \$25,000 in revenue by contributing to the potential donor list, making introductions for the LEEF team, cultivating relationships or making direct asks.
5. I will participate in the Adopt A Campus program as part of my advocacy efforts. I will participate in the Adopt A Grant program with the assistance of the LEEF team.
6. I will act in the best interests of the organization and excuse myself from discussions and votes where I have a conflict of interest.
7. I will stay informed about the organization. I will ask questions and request information. I will participate in and take responsibility for making decisions on issues, policies and other board matters.
8. I will work in good faith with staff and other board members as partners towards achievement of our goals.
9. If I do not fulfill these commitments to the organization, I will expect the board president to call me and discuss my responsibilities with me.

In turn, LEEF will be responsible to me in several ways:

1. I will be sent, without request, timely information and reports.
2. The organization will help me perform my duties by keeping me informed about issues in the industry and field in which we are working by offering me opportunities for professional development as a board member.
3. Called Board meetings will last no longer than 1 1/2 hours.
4. LEEF will carry directors and officers liability insurance.

Signed: _____

Date: _____

Printed Name: _____